



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
(RESEARCH, DEVELOPMENT AND ACQUISITION)
1000 NAVY PENTAGON
WASHINGTON DC 20350-1000

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MEMORANDUM FOR DISTRIBUTION

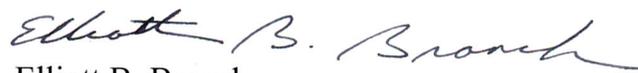
SUBJECT: Accurate Contract Action Reporting

The Government needs to understand where tax dollars are spent. The ability to look at contracts across government agencies, in greater detail, is a key component in establishing trust in our government and credibility in the professionals who award and use these contracts. Further, it provides opportunity for the government to better assess where its money is being spent, thereby offering opportunities to better determine how to most effectively and efficiently expend those resources. Public Law 93-400 required the Office of Management and Budget to establish of a system for collecting, developing, and disseminating Federal procurement data which takes into account the needs of the Executive and Legislative branches of the Government and the private sector.

The Federal Procurement Data System (FPDS) contains contracting data that allows this insight. FPDS data is utilized to provide executive leadership with information on resources and outputs, total obligation authority execution, and for making resource decisions and in higher level reports. However, the data in FPDS is only as good as the information received through Contract Action Reports (CARs). During FY2009, over \$100 billion of entries across the Federal sector required revision.

Effective October 1, 2011, in addition to the Product-Service Code (data element 8A), CARs are required to include an environmental attribute code (data element 8L). Updated coding and discussion on CAR reporting requirements are included in the revised FPDS Product Service Code Manual available at Acquisition Central (<https://www.acquisition.gov>).

Contracting activities are encouraged to advise their contracting personnel of the new CAR requirements, reemphasize the importance of accurate FPDS data, and to implement procedures to ensure correct and timely CAR reporting. My point of contact is Bob Johnson who can be reached at Robert.F.Johnson@Navy.mil or 703-693-2936.


Elliott B. Branch
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